

**BY-LAWS OF THE  
LAKESIDE GROVERS SOCIAL CLUB**

**ARTICLE 1: NAME**

The name of the association is the Lakeside Grovers Social Club (hereinafter called The Club.)

**ARTICLE II: PURPOSE**

The purpose of The Club is to provide the residents of the Lakeside section of the Village of Tamarind Grove, The Villages, Florida, the opportunity to get acquainted with one another through programs consisting of entertainment, recreational activities and informative speakers. The Lakeside area of Tamarind Grove is comprised of the houses in Units 159 and 160, Southwood Villas and Biscayne Villas.

The Club is a Resident Lifestyle Group organized under the Authority of The Villages, Community Development Districts, Recreation and Parks. The Club membership agrees to abide by their policies and procedures, as stated in the Resident Lifestyle Volunteer Guidelines.

**ARTICLE III: MEMBERS**

Membership is intended for residents of the Lakeside section of the Village of Tamarind Grove, The Villages, Florida.

Membership to the Lakeside Grovers Social Club shall be open to all who have established home ownership in The Villages. Verification shall be in the form of The Villages ID card.

Members must complete a Membership Application Form and pay annual dues.

**ARTICLE IV: BOARD OF DIRECTORS**

**Functions**

The Club shall be led by a Board of Directors (hereinafter called "The Board.") The duties of The Board shall include, but not be limited to, the following:

- Planning the social activities of The Club, which might entail the entire planning of events or the appointment and supervision of volunteers willing to do the planning.
- Appointing and supervising Committees to do any work needed beyond the planning of social events.
- Reporting to The Club members regarding the work of The Board through announcements at meetings, the monthly newsletter, and The Club's website.
- Maintaining financial records in a manner that shall satisfy any audit requested by The Villages Recreation Department.
- All such additional duties as would reasonably be performed by members of a Board of Directors of similar organizations.

## **Board Structure**

The Board is comprised of five (5) elected members: President, Vice President, Communications & Records Director, Treasurer, and Events Director. Elections shall be held in January with the new Board assuming duties in February.

To ensure continuity, the President and Vice President shall serve a combined term of two years with the Vice President becoming the President for the second year of service. The Treasurer, Communications & Records Director, and Events Director shall serve for two years.

- A new Vice President shall be elected each year.
- The Treasurer and Events Director shall be elected in odd-numbered years.
- The Communications & Records Director shall be elected in even-numbered years.

Any board member failing to fulfill their obligations may be removed from office by the vote of three of the four remaining officers.

Vacancies on The Board shall be appointed by The Board by majority vote and shall serve until the next election when a successor shall be elected for the unexpired term.

## **Qualifications**

Board members must be:

- A paid-up member of The Club.
- A full-time resident of The Villages.

## **Duties of Officers**

### President

- Preside at all meetings of The Club and The Board.
- Approve all outgoing correspondence and publicity.
- Be the authorized representative of The Club for all contractual agreements.
- Sign the checks of The Club in the absence of the Treasurer.

### Vice President

- In the event of the absence or inability of the President to perform the duties of office, the Vice President shall become the Acting-President, including the signing of checks.
- Be the Board Contact for the Hospitality Committee, which is responsible for coffee and soda setup.
- Be the Board Contact for the Welcome Committee which is responsible for making new members feel welcome.

#### Communications & Records Director

- Prepare minutes of all Board meetings in a timely fashion for review by The Board.
- Make minutes of Board meetings available to any Club member who makes a written request for this information.
- Publish the monthly newsletter after each monthly Board meeting.
- Send out email alerts as approved by the President.
- Maintain The Club's website.
- Coordinate volunteer photographers.
- Have a designated trained, back-up for each of the major functions of this position.

#### Treasurer

- Maintain the financial records of The Club. These records must be maintained in a manner that will satisfy any audit requested by The Villages Recreation Department.
- Present to The Board a written account of the finances at each monthly Board meeting.
- Sign the checks of The Club as approved by The Board.
- Report the Club's financial status to any Club member who makes a written request for this information.
- Be the Board Contact for the Ticket Committee, any fund-raising committees, and membership volunteers.
- Collect annual dues from the members and maintain a list of members in good standing.
- Provide the Communications & Records Director the names and contact information on new members.

#### Events Director

- Be the Board Contact for the Event Planning Committee.
- Be the designated Resident Lifestyle Volunteer with The District Recreation Department.
- Be responsible for the planning and execution of club events via the Events Committee.

### **Nominations and Elections**

A Nominating Committee of three Club members shall be appointed by The Board at their October meeting.

The Nominating Committee shall be introduced at the October event and their names published in the October newsletter and on The Club's website. Instructions for nominating candidates shall be included in the newsletter and on the website.

The Nominating Committee is responsible for:

- Verifying each candidate meets the qualification for Board membership.
- Verifying each nominee understands the duties of the office and is willing to assume this position.
- Notifying the nominator of the disposition of the nomination.
- Obtaining at least one candidate for each Board position that is open for election.
- Preparing the ballot for distribution to all Club members
- Tallying the votes.
- Notifying the Board of the election results prior to the January Board meeting.

The ballot prepared by the Nominating Committee shall contain the name and picture of each candidate as well as a summary, submitted by the candidate, of experience and interest in the position. The summary shall not exceed 200 words.

Ballots shall be emailed to all members between January 2 and January 16. Voting shall be by return email within 7 days from date of mailing. This deadline shall be clearly stated in the balloting email. No votes after this deadline shall be counted.

Each member has one vote. When members of a household share an email address the email reply must specify the name (or names) of the person casting the ballot.

The candidate receiving the most votes for an office shall be declared the winner. Run-off elections shall not be held unless there is a tie. The incumbent Board shall determine the date and time of the run-off.

In the event the Nominating Committee members are able to find only one person ready, willing, and able to commit to each of the then-open Board positions, the Club can forego the process of an election and the one person who agrees to hold each position shall be deemed to be duly "elected."

The Board will notify the slate of candidates of election results prior to the January event where new Board members shall be introduced to The Club. Election results will also be published in the February newsletter. Newly elected Board members shall assume responsibilities with the February Board meeting. In the event of a run-off, the incumbent shall maintain the position until a winner is determined.

### **Board Meetings**

Board meetings shall be held each month.

## **ARTICLE V: PROGRAMS**

### **Regular Monthly Event**

The Club shall hold an event each month. These events generally will be held at a local recreation center on the fourth Monday of each month.

Meetings are not intended to be used as commercial or political forums. This does not preclude inviting commercial entities to give presentations that will assist The Board and the general membership in making decisions for the good of The Club.

### **Attendance**

All programs are restricted to The Club members and when space permits, their guests.

## **ARTICLE VI: FINANCES**

### **Dues**

Annual dues shall be ten dollars (\$10.00) per person. Annual dues shall become due and payable on the first day of October each year.

### **Other Income**

Additional income shall be generated through the sale of tickets for monthly programs as well as through any other activities approved by the Board. The purpose of all monies raised is to help defer the cost of entertainment, food, and necessary incidentals needed to plan and conduct the monthly meetings of the membership.

At the Board's discretion, a special fund raiser could be held for a designated charity as long as the purpose of this fund raiser is clearly communicated to the members.

### **Payment of Expenses**

Expenses in excess of \$100 must be approved by the Board. Approval may take the form of Board approval of the event budget. Receipts are required for reimbursement of expenses.

## **ARTICLE VII: INDEMNIFICATION AND LIABILITY**

No individual member or officer of The Club shall be liable for the debts, liabilities, or obligations of The Club.

## **ARTICLE VII: DISSOLUTION**

The Lakeside Grovers Social Club may be dissolved only with the authorization of its Board of Directors at a special meeting called for that purpose, and with the approval of two-thirds (2/3) vote of the Club members present.

Upon dissolution, all remaining assets, after payment in full of all its debts, obligations and necessary final expenses, or after making adequate provision therefore, shall be distributed to such tax-exempt, charitable organizations chosen by the existing Board of Directors.


## **ARTICLE VIII: BY-LAWS**

With the approval of four Board members, amendments to the By-Laws may be submitted to the membership for approval. An email detailing the changes to the By-Laws shall be sent to each member with instructions to reply with any objections within seven days. The Board will review all objections and will inform the sender of the decision. If the proposed amendments are modified, another email will be sent to all members and the process repeated. Current By-Laws shall be posted on the Lakeside Grovers Social Club website: [www.LakesideGrovers.com](http://www.LakesideGrovers.com)

These By-Laws were approved at a meeting of the Board of Directors of the Lakeside Grovers

Social Club on the 1 day of July, 2023.

  
Marilyn Williamson, President

  
Deb Devaux, Vice President

  
Jim Maloney, Treasurer

  
Carol Van Noy  
Communications & Records Director

  
Maureen Brown, Events Director